



## VOLUNTEER DUTIES

WE HAVE A VARIETY OF DUTIES AVAILABLE FOR YOUTH VOLUNTEERS. TYPICAL ACTIVITIES INCLUDE:

- PREPARING CRAFTS
- ASSISTING WITH PROGRAMS/ SET UP AND TAKE DOWN
- INTERACTING WITH PATRONS AND CHILDREN
- HELPING WITH DISPLAYS AND APPEARANCE OF CHILDREN'S DEPARTMENT

EVENTS OR CIRCUMSTANCES MAY ARISE FOR SPECIAL SKILLS OR TALENTS. PLEASE CHECK ANY OF THE FOLLOWING THAT YOU HAVE EXPERIENCE OR AN INTEREST IN:

\_\_\_\_\_ ORGANIZATION SKILLS      \_\_\_\_\_ ART AND CRAFTS      \_\_\_\_\_ TECHNOLOGY/ CODING

\_\_\_\_\_ GAMES (BOARD GAMES, CARDS, ETC.)      \_\_\_\_\_ BUILDING (LEGO, KEVA)      \_\_\_\_\_ MUSIC

OTHER: \_\_\_\_\_

## SCHEDULE INFORMATION

I AM AVAILABLE FOR VOLUNTEER SERVICE (CHECK ALL TIMES THAT APPLY):

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
MORNING (9:30 – 11:30)						
AFTERNOON (11:30- 1:30)						
EVENING (1:30 – 4:30)				X		X
(4:30 – 6:30)		X		X	X	X

**EMERGENCY CONTACT INFORMATION** PERSON(S) TO CONTACT IN CASE OF EMERGENCY:

NAME: \_\_\_\_\_ RELATIONSHIP: \_\_\_\_\_

PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

## SIGNATURES

\_\_\_\_\_  
APPLICANT

\_\_\_\_\_  
DATE

**BY SIGNING BELOW, I GIVE MY PERMISSION FOR THE ABOVE-NAMED CHILD TO VOLUNTEER AT OTIS LIBRARY. I ACKNOWLEDGE THAT I AM RESPONSIBLE FOR MY CHILD'S TRANSPORTATION AND SAFE ENTRY AND EXIT FROM THE BUILDING.**

\_\_\_\_\_  
PARENT/GUARDIAN

\_\_\_\_\_  
DATE